

Tyngsborough Sewer Commission
Meeting Minutes
September 12, 2013 6:00 pm
Location: Tyngsborough Town Hall, Inspectional Dept.

Commissioners Attending: Jeff Hannaford (JH), Brian Martin (BM), Fred Perrault (FP)
Also Attending: Caryn DeCarteret, Administrator, Allen Curseaden, Superintendent

Call to Order

The meeting was called to order by Jeff Hannaford at 6:05 PM.

Item 1) Citizen's Time

Constantine Stefanakis and Jim McCann from Michaels Drive spoke to the Commission regarding installing infrastructure themselves. They had spoken with AC who had gone there and drew up a plan which would be gravity fed. AC informed the homeowners that they would need to form an association to install the infrastructure, once installed the contractor would be required to warranty it for a period of one year, then it would be turned over to the Town. JH felt that the design plan would need to be reviewed like the infrastructure on Demauro Drive. AC informed the Commission that elevations are readily available and the difference was that this is a connection not an extension and would be gravity, whereas Demauro Dr has a force main. DEP regulations specify that in order for it to be considered an extension it would have to be over 2000 feet. Discussion regarding metering stations, stub locations, highway requirements and inspections. The homeowners would like to verify that the connection fee would be waived if they install the infrastructure. JH will verify that this has been the case in prior instances and would like to see a plan as well as a copy of a proposed association contract.

Item 2) Administrator's Report

None: No new business updates to be discussed.

Item 3) Superintendent's Report (copy attached)

So noted by the Commission.

FP asked AC if he had complied with their earlier requests to supply the office with a copy of the on-call schedule. AC said currently they are just alternating being on call. JH asked AC to provide a copy of the schedule to the Administrator.

Item 4) Correspondence None

Item 5) Complaints None

Item 6) New Business None.

Item 7) Old Business

- a. Review and discussion regarding the preliminary design for Phase I west, location of pump station, cost etc.
- b. Discussion regarding the Dracut IMA, excess flow and language of a potential counter offer for excess flow.
- c. Discussion regarding Mission Road area connection fees. Chelmsford wanted to charge Tyngsborough residents \$7,600 even though our agreement with Chelmsford specifies that the connection fee for Tyngsborough residents is \$4,000. The Administrator has forwarded the agreement to Town Counsel for an opinion.

Item 8) Adjournment

Motion to adjourn at 7:25 pm was made by FP.

Second: BM.

The motion carried 3-0-0.